

6 November 2019

CITB
Head Office
Bircham Newton
Kings Lynn
Norfolk
PE31 6RH

Email: information.governance@citb.co.uk
www.citb.co.uk

Dear

Freedom of Information Request 30 2019

Thank you for contacting CITB requesting information under the Freedom of Information Act 2000 (FOIA). In your email dated 28 October 2019, in which you asked:

1. Please confirm if the land at Bircham Newton has been sold?
2. During the period 2018/19, please confirm how many staff at the CITB delivered their services freelance or any other method?
3. In 2017/18 £3.3m and 2018/19 £14.7m was spent on change. For these years, please provide a breakdown of how much was spent on consultants and in house staff?
4. 2018/19 accounts show £10.7m was spent on Business Improvement (IT). During this period was the work carried out by the same IT Contractor? If so, please confirm who.

My response is as follows:

1. Please confirm if the land at Bircham Newton has been sold?

As at 30 October 2019 CITB has not sold any of its existing site at Bircham Newton. Sale particulars are in the public domain and CITB have therefore been in discussions with various parties. <https://www.rightmove.co.uk/property-for-sale/property-81543749.html>

2. During the period 2018/19, please confirm how many staff at the CITB delivered their services freelance or any other method?

Will you please advise your definition of 'freelance or any other method'?

3. In 2017/18 £3.3m and 2018/19 £14.7m was spent on change. For these years, please provide a breakdown of how much was spent on consultants and in house staff?

The total cost of staff to deliver change activities in 2017/18 was £2.9m, with 'in-house staff' costs portion being £381k. In 2018/19 the total cost of £14.7m included the restructuring provision of £10.8m, and for this year total staff cost was £1.9m with 'in-house staff' costs portion being £364k. The difference between total staff costs and in house staff costs are not considered as 'consultancy' but as 'contingent workers', as it relates to individuals hired for specific skills for a fixed period.

4. 2018/19 accounts show £10.7m was spent on Business Improvement (IT). During this period was the work carried out by the same IT Contractor? If so, please confirm who. The value of £10.7, for Business Improvement (IT) expenditure included in note 6 of the Annual Report and Accounts is not related to specific project work. This is the operating expenditure for the Business Improvement team and includes staff costs of £3.8m, equipment costs including depreciation of £0.8m, maintenance contracts of £4.4m and telecoms and network services fees of £0.6m and other operating costs of £1.1m.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Bircham Newton, King's Lynn, Norfolk, PE31 6RH or email adrian.beckingham@citb.co.uk.

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

Rachel Brooks
Information Risk & Data Governance Manager