



3 October 2019

CITB  
Head Office  
Bircham Newton  
Kings Lynn  
Norfolk  
PE31 6RH

Email: [information.governance@citb.co.uk](mailto:information.governance@citb.co.uk)  
[www.citb.co.uk](http://www.citb.co.uk)

Dear

**Freedom of Information Request 22-2019**

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). In your email dated 23 September 2019 you asked:

1. During 2017/18 41.7m was paid out to employers under the transition package. During 2018/19 1.1m was paid out to employers in transition payments. This means that transitional payments continued after the first year of the governments apprenticeship levy. Please provide details of how many employers received retrospective payments in the financial year 2018/19?
2. Please provide details of how many staff and contractors were involved in the 'Construction Skills Network forecasts 2019-2023 – UK' and a breakdown of associated costs.
3. Please provide an updated list of consensus federations and based on a full year of levy returns how many employers each purports to represent?
4. Please confirm what steps you will take to ensure employers who are members/affiliated to more than one consensus federation are not double counted during the next round of consensus?
5. Please provide the figures for the total levy paid to employers counted in each federation for the last financial year.
6. Please provide the figures for the total grant paid by employers counted in each federation for the last financial year.

My response is as follows:

**1. During 2017/18 41.7m was paid out to employers under the transition package. During 2018/19 1.1m was paid out to employers in transition payments. This means that transitional payments continued after the first year of the governments apprenticeship levy. Please provide details of how many employers received retrospective payments in the financial year 2018/19?**

The Transitional Arrangement only covered the period of the 2017/18 financial year. The £1.1m in the 2018/19 accounts is the difference between the provision made at the end of the financial year in the 2017/18 annual accounts for expected outstanding payments and the total amount actually paid out. As such it cannot be attributed to individual employers.

**2. Please provide details of how many staff and contractors were involved in the 'Construction Skills Network forecasts 2019-2023 – UK' and a breakdown of associated costs.**

Staff who work on Construction Skills Network (CSN) forecasts are not necessarily focused on these tasks all year round. Therefore, it is not possible to specify the details of staff involved.

CITB partners with two external agencies to prepare the data; this takes place over three times a year for an annually published report.

The rounded costs related to 'Construction Skills Network forecasts 2019-2023 – UK' for our financial year 2018/2019, (April to March), were under £200,000.

**3. Please provide an updated list of consensus federations and based on a full year of levy returns how many employers each purports to represent?**

Information contained in table overleaf

**4. Please confirm what steps you will take to ensure employers who are members/affiliated to more than one consensus federation are not double counted during the next round of consensus?**

Employers who declare a membership to more than one prescribed organisation are not double counted. The consensus calculation apportions their count and levy value equally between their memberships. For example, an employer paying £1,000 in levy with a membership to two prescribed organisations will be counted as follows: - employer count of 0.5 and a levy value of £500, for each prescribed organisation.

The information presented in the table overleaf (in answer to questions 3, 5 and 6) is calculated using this method.

**5. Please provide the figures for the total levy paid to employers counted in each federation for the last financial year.**

We assume that in this question you mean the total levy paid by employers to CITB. The information is contained in table overleaf.

**6. Please provide the figures for the total grant paid by employers counted in each federation for the last financial year.**

The information is contained in table overleaf. The table only represents levy payers who are members of the prescribed organisations listed below. Further grants may have been paid to members who are non-levy payers. The information also removes any double counting for both levy and grant.

	£	Number of employers	£	Number of employers
Prescribed Organisation Representation	Distribution of 2018 Levy Return Assessment	Levy Distribution Count	Distribution of Paid Grant	Grant Distribution Count
British Woodworking Federation (BWF)	682,001	242	573,587	116
Build UK	20,798,098	1,552	13,881,442	1,041
Civil Engineering Contractors Association (CECA)	12,205,920	212	10,296,909	185
Construction Plant-hire Association (CPA)	7,645,987	511	7,693,742	312
Federation of Master Builders (FMB)	12,782,154	2,286	6,197,679	931
Finishes and Interiors Sector (FIS)	4,879,067	217	1,584,769	134
Hire Association Europe (HAE)	1,104,192	115	1,634,482	50
Home Builders Federation (HBF)	16,839,143	220	9,107,341	167
National Association of Shopfitters (NAS)	1,556,613	88	527,693	66
National Federation of Builders (NFB)	6,179,353	481	3,140,709	280
National Federation of Demolition Contractors (NFDC)	1,490,037	132	1,211,198	110
Scottish Building (SBF)	3,588,401	197	2,979,654	150
Scottish Decorators Federation (SDF)	532,743	75	1,841,564	51
Scottish Plant Owners Association (SPOA)	865,414	85	734,012	51
<b>Grand Total</b>	<b>91,222,995</b>	<b>6,463</b>	<b>61,437,099*</b>	<b>3,672</b>

\*NB: This information relates to the Grants Scheme and does not include values paid to employers who may have accessed other CITB funds. These would include: the Skills and Training Fund (for micro and small construction companies to develop a stronger skills base); or the Flexible Fund (which supports organisations that have identified a gap in industry skills and have come up with a project idea to solve the problem).

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Bircham Newton, King's Lynn, Norfolk, PE31 6RH or email [adrian.beckingham@citb.co.uk](mailto:adrian.beckingham@citb.co.uk).

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

Rachel Brooks  
Information Risk & Data Governance Manager