



24<sup>th</sup> January 2024

CITB  
Head Office  
Sand Martin House  
Bittern Way  
Peterborough  
PE2 8TY

Email: [information.governance@citb.co.uk](mailto:information.governance@citb.co.uk)  
[www.citb.co.uk](http://www.citb.co.uk)

Dear [REDACTED],

**Freedom of Information Request: 372023**

Following your email dated 2<sup>nd</sup> January 2024 requesting the following:

Plant Operator of the Year

Can you please provide me with a breakdown of costs which were covered by CITB to hold this event thus using Levy monies.

The response is as follows:

Please see below the breakdown of costs associated with the Plant Operator of the Year 2023 event:-

Description	Cost inc. VAT
Your Local, Eastern Daily Press & Lynn News	£ 4,298
Boosted social	£ 1,200
Sponsorship costs for annual agreement	£ 36,000
Event management and co-ordination	£ 28,476
Radio hire	£ 323
Sodexo Labour (inc cleaning)	£ 3,235
Benches	£ 2,300
Security	£ 403
Toilets	£ 3,650
Signage	£ 690
Electrics	£ 750
MED-PTS first aid cover	£ 320
Forecast for overtime	£ 7,277
Bouncy Castle	£ 609
<b>TOTAL</b>	<b>£ 89,531</b>

With regards to the use of Levy Money for this event, CITB generates non-levy income such as commercial courses at NCC, our Training and Assessment products and investment income to name a few.



With the exception of our Grant & Funding activity which is Levy funded, and restricted income/funds which can only be used for specific purposes, we do not track other non-restricted forms of income as to what CITB activities they have funded. Therefore, we cannot state that this activity was funded solely by Levy raised funds.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Strategy and Policy Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email [adrian.beckingham@citb.co.uk](mailto:adrian.beckingham@citb.co.uk).

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. You can raise a complaint with the ICO via their portal [www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints) or by contacting them at

Information Commissioner's Office  
Wycliffe House  
Water Lane,  
Wilmslow, Cheshire,  
SK9 5AF  
Tel: 0303 123 1113 (local rate)

Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely  
Jonathan Francis  
Information Risk & Data Governance Manager