

17/09/2021

CITB
Head Office
Sand Martin House
Bittern Way
Peterborough
PE2 8TY

Email: information.governance@citb.co.uk
www.citb.co.uk

Dear [REDACTED]

Freedom of Information Request: 222021

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). Your email, dated 25 August 2021, asked for the following information:

1. A copy of the rules applicable to members.
2. A copy or copies of any policy statement, rule, directive or other document concerning the deduction by members of the CITB levy from payments made to contractors and/or sub-contractors.
3. Please confirm whether Mansell Construction Services Limited (company number 1197246) is a member of the CITB.
4. If the answer to the preceding question is yes, please confirm:
 - a. When that company joined.
 - b. How much levy was paid during the years 2014 and 2015.
 - c. How such levy was calculated

Our response is as follows:

1. CITB is an industry training board governed by a primary Act of Parliament. In accordance with this Act and subsidiary legislation, CITB is legally obliged to impose a Levy on employers, wholly or mainly engaged in construction industry activities. The *rules* governing the way in which the Levy shall be imposed are publicly available and include:
 - o [The Industrial Training Act 1982](#)
 - o [The Industrial Training Levy \(Construction Industry Training Board\) Order 2021](#)
 - o [The Industrial Training \(Construction Board\) Order 1964 \(Amendment\) Order 1992](#)
2. An explanation of the policy governing the payment of levies can be found [here](#). The figures quoted in this statement reflect the method of Levy calculation as it was at that time.
3. We can neither confirm nor deny this request.
4. We can neither confirm nor deny this request.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email adrian.beckingham@citb.co.uk.



If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

For and on behalf of
Jonathan Francis
Information Risk & Data Governance Manager