

Column A	Column B	Column C	Column D	Column E	Column F	Column G
FOI - Inspections	1. What inspections activities does the Construction Industry Training Board perform?	2.How many inspections (of each type if possible) were performed in 2019/20? Frequency	3.How many inspectors do you employ, and what was the annual cost of these inspectors in 2019/20?	4. Do you use third parties to perform these inspections? If so, who did you use, and what was the annual spend in 2019/20?	5. What information management system, if any, do you use to manage the inspections, and what was the annual spend on this in 2019/20	4 & 5 expanded- Annual Estimated Cost for Third Parties
HSE Management Plant Inspections	Prior to use by user, Instructor or Course Support	Prior to each use	No Data	N/A	No Data	
	If machine remains in use inspection repeated every seven days	Weekly	No Data	N/A	No Data	
	Thorough Examination by Plant Workshop	3 months	No Data	N/A	No Data	
	All lifting appliances examined (with exception off Comedil Tower cranes)	6 months for lifting persons and Annually for non lifting persons	No data	Zurich	Zurich Crimson	
	All Harnesses/Lanyards examined	6 months	No data	Zurich	Zurich Crimson	
	All Lifting accessories examined	6 months	No data	Zurich	Zurich Crimson	
	Comedil Tower cranes examined and serviced/inspected.	6 months and serviced / inspected every 8 weeks	No data	Safety Check Engineering Select	Results hard copy in workshop, scanned on to Hippo.	
	Pressure vessels examined/working tests.	2 years	No data	Zurich	Zurich Crimson	
HSE Management Access & Rigging	LEV inspections/tests	Annually	No Data	GP Fume Extraction	No Data	
All harnesses are inspected and also inspected by the individual user at the start of each course. Be it a one day course or a 10 day course.	As Required	No Data	Zurich	No Data		
Estates Management Other Inspections	Legionella	Monthly	No Data	Bureau Veritas	No Data	£125k
	Legionella 3 yearly RA	3 Years - completed 2019/2020	No Data	Bureau Veritas	No Data	
	Asbestos –completed at two locations	Annually	No Data	Apec Environmental	No Data	
	LEV – 1no service to two separate LEV systems at BN and 1no thorough examination completed to two systems at Bircham Newton	Annually	No Data	Donaldson Filtration	No Data	
	Passenger Lift – 2no Inspections and 1no Thorough examination, carried out at two locations - (2no services annually and a thorough examination every 6 months)	6 months and Annually	No Data	Kone - Inspection Zurich - Thorough Examination	No Data	
	Fixed Wire Inspections – 14no buildings were inspected during 2019	5 yrs (2019)	No Data	Contractors and Inhouse electrician	No Data	
	Gas Boiler Inspections – 14no boilers serviced Nationally by 4no different contractors due to the location.	Annually	No Data	Contractors	No Data	
	Oil Boiler Inspections – 55no boilers serviced	Annually	No Data	Kevin Moulton Plumbing and in house Plumber	No Data	
	Bio mass Boiler inspections – 1no boiler and supporting mechanisms serviced	Annually	No Data	LD Energy	No Data	
	Hot Water cylinder inspections – 21no hot water clarifiers serviced	Annually	No Data	Kevin Moulton Plumbing and in house Plumber	No Data	
	Energy Centre water dosing unit inspection – 1no dosing system serviced	Annually	No Data	Culligan	No Data	
	Catering equipment and ventilation inspections – 6monthly equipment maintenance carried out to all 5no kitchen assets by Agorra via the Sodexo contract and 6 monthly deep cleans to extraction canopy's and fans are completed with inspections every 6 months by Brightshine via the Sodexo Contract.	6 Monthly	No Data	Agorra via the Sodexo Brightshine via the Sodexo	No Data	
	Joinery Equipment inspections – 2no Inspections completed	Annually	No Data	Complete Machine Solutions	No Data	
	Portable Appliance Testing – This is completed at 3monthly and 12 monthly durations dependant on the items	3 months and Annually	No Data	Hawkesworth	No Data	
	Fire Alarm and Emergency Light Inspections – inspections by various contractors Nationally with an in house regime of testing emergency lighting and testing of fire alarms and call points.	6 months and Annually	No Data	Contractors Nationally and Inhouse Regime	No Data	
	Fire Extinguishers – These are inspected at all CITB locations	Annually	No Data	Churches Fire	No Data	
	Fire Hydrant Inspections – 10no Hydrants are inspected annually at Bircham Newton	Annually	No Data	Norfolk Fire and Rescue	No Data	
	Dry Riser Inspections – 3no Dry Risers inspected	Annually	No Data	Norfolk Fire and Rescue	No Data	
	Inergen Fire suppression inspection – 6monthly inspections and a 2 yearly pressure test	6 Months and 2 years	No Data	Tyco	No Data	
	Air Conditioning Inspections – 6 monthly inspections completed to 11no buildings nationally	6 Months	No Data	Connolly Refrigeration Andrews Air Conditioning	No Data	
	Swimming Pool water checks – Monthly water testing is completed by KingFisher, and daily checks completed by Life guards when pool is in use	Monthly and Daily	No Data	Kingfisher LifeGuards	No Data	
	Automatic Door Maintenance – This is completed annually to 6no doors Nationally	Annually	No Data	Assa Abloy	No Data	
	Roller Shutter Doors – This is completed to approx. 25 doors Nationally	Annually	No Data	Assa Abloyc Anglina Doors	No Data	
	Roof Edge Protection systems – Rooflines and guard rails are inspected at 2no locations, on various buildings	Annually	No Data	Height Safe	No Data	
	Moveable Walls – Folding Partitions are inspected	Annually	No Data	Pro Servicing	No Data	
	Oil Tanks – Visually checked weekly and Oftec inspection completed	Weekly and 5 yearly - not falling in	No Data	Oftec	No Data	
	Oil Lines – Oftec pressure testing completed to main underground fuel lines by Tank Replacement Services in 2019.	Oil line testing is dependent on visibility and type of pipe and joint methods, but this oil line is pressure tested every 5 years	No Data	Tank Replacement Services	No Data	
	Quality And Standards	Readiness Checks	Readiness Checks – 6	We have six Senior Quality Consultants who we can deploy to carry out EQAP activity. Cost of EQAP inspection activity £21,521. However this team also performs other auditing activities not associated with EQAP	No	
Desk Based Reviews		Desk Based Reviews – 0				
Observing EPA Delivery		Observing EPA Delivery - 5				
Reviewing Assessment Plans		Reviewing Assessment Plans - 22				
Internal Audit	Under normal circumstances the audit activity would not be classified as an inspection. Audit is a planned activity to provide an independent objective assurance, designed to add value to the existing processes	27 Audits Performed	1.5 FTE to perform audits	Third party used to support audit cycle	No Data	£153k
Apprenticeships	None	N/A	None	N/A	N/A	N/A
Partnerships	None	N/A	None	None	N/A	N/A